

# FAIREY SURVEYS LTD

A MEMBER OF THE FAIREY GROUP OF COMPANIES

Telephone: Maidenhead 21371  
Telegrams: Airimap, Maidenhead  
Telex: 847352

YOUR REF.

OUR REF. JHY

Reform Road  
Maidenhead  
Berkshire SL6 8BU

30th April, 1973.

Mr. D.T. Minter,  
11a Belmont Avenue,  
Cockfosters,  
Barnet, Herts.

Dear Mr. Minter,

I have pleasure in offering you employment with this Company as a Photogrammetric Instrument Operator (Trainee), in the Mapping Division, at a salary of £1100 per annum.

After an initial training period of approximately three months you will be required to work a two shift system for which there is an allowance of 25% of basic salary.

Furthermore, we would expect a trainee to transfer to the Photogrammetric Instrument Operator grade which is £1025 - £2000 per annum in approximately 2 years.

This letter of offer, together with the Company's General Conditions of Employment, form the basis of your Contract.

Salary	Your salary will be £1100 per annum and will be reviewed each year on 1 April. Salaries are paid at monthly intervals. Overtime is worked at present at a maximum rate of eight hours per week and is paid at time and one quarter calculated on basic salary. Mileage allowance will be paid in accordance with the Company's Administrative Instructions.
Notice	The period of notice on either side to terminate your service will be one month.
Annual Leave	You will be entitled to annual leave at the rate of 17 days per annum, plus all public holidays.
Sick Pay	You will be entitled to claim sick pay in accordance with the Company's Administrative Instructions.
Expense Claims	You will be entitled to claim expenses as laid down in the Company's Administrative Instructions.
Pension Fund	All male employees, aged between 21 and 60 years, will be required to join the Fund on 1 January following the date of joining the Company or the date of their 21st birthday.

President: F. C. V. LAWS, C.B., C.B.E., F.R.P.S.

Directors: D. W. LEE-SMITH, F.C.A. (Chairman) · W. P. SMITH, O.B.E., M.A., F.R.I.C.S. (Managing)

R. T. L. ROGERS, M.A., F.R.I.C.S. · R. J. COOPER · L. SCOTT, F.R.I.C.S. · A. C. HAYWARD, M.B.I.M. · P. E. FORSEY, M.S.S.T.

SUBSIDIARY AND ASSOCIATED COMPANIES IN ARGENTINA · INDIA · IRELAND · NIGERIA · PAKISTAN AND ZAMBIA

FOUNDER MEMBER OF THE BRITISH AIR SURVEY ASSOCIATION

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Hours of Work      Your normal hours of work will be  $38\frac{1}{4}$  per week

(a)      09.00 - 17.30 Monday - Thursday } during training  
          09.00 - 17.00 Friday            }

Lunch break - 30 mins. Coffee break - 15 mins.

Conditions relating to any work performed by you outside these hours will be notified to you by your manager.

(b)      When you have completed your training you will be expected to work the following hours:

1st Shift: 06.45 - 15.15 Monday - Thursday

2nd Shift: 15.00 - 23.50 Monday - Thursday

1st Shift: 06.45 - 14.45 Friday

2nd Shift: 14.45 - 22.30 Friday

Lunch break - 30 mins. Coffee break - 15 mins.

Conditions relating to any work performed by you outside these hours will be notified to you by your manager.

If you decide to accept this offer of employment, we would like you to commence employment at 09.00 hours on Monday, 4th June 1973, bringing with you on that date your Income Tax form P.45 and National Health Insurance Card. Will you also please sign and return to me the duplicate copy of this letter.

Yours sincerely,



p.p. E.M. Harris, Miss.  
Personnel Officer.

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Reform Road  
Maidenhead  
Berkshire SL6 8BU

1st March, 1974

Mr. D.T. Minter,  
11a Belmont Avenue,  
Cockfosters,  
BARNET,  
Herts.

Dear Mr. Minter,

I have pleasure in advising you that with effect from the 4th March you will be transferred from the Mapping Department to the Geophysical Department as a Data Compiler at a salary of £1600 per annum.

Your normal hours of work will be

Monday to Thursday	0900 - 1730
Friday	0900 - 1700

Lunch break 30 mins. Coffee break 15 mins.

All other conditions of employment remain as in your original letter of offer.

Please sign and return the duplicate of this letter if the terms stated are acceptable.

Yours sincerely,



P.N. Harland  
Admin. & Personnel Manager

President: F. C. V. LAWS, C.B., C.B.E., F.R.P.S.

Directors: D. W. LEE-SMITH, F.C.A. (Chairman) · W. P. SMITH, O.B.E., M.A., F.R.I.C.S. (Managing)

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